

**WEB CIRCULATION**

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कर्मचारी भविष्य निधि संगठन  
(सम एवं रोहगाव योजना, भारत सरकार)  
**EMPLOYEES' PROVIDENT FUND ORGANISATION**  
(Ministry of Labour & Employment, Govt. of India)  
मुख्य कार्यालय / Head Office  
भविष्य निधि भवन, 14-भीकजी कामा प्लेस, नई दिल्ली-110 066.  
Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi - 110 066.

No. CSD-I/CPGRAMS/Pragati E-Samiksha/2016/12866

Dated: 28.10.2016

All Addl C.P.F.Cs (Political States )  
All R.P.F.CS(In Charge) of Regional offices  
All R.P.F.CS(In Charge )of Sub-Regional Offices

31 OCT 2016

**SUB : PRIORITY TO BE GIVEN TO SETTLEMENT OF DEATH CASE CLAIM SETTLEMENTS WITHIN 7 DAYS- DIRECTIONS GIVEN BY PM DURING PRAGATI REVIEW MEETING HELD ON 26.10.2016 .**

Dear Sir ,

The Hon'ble Prime Minister has during the PRAGATI review meeting taken on 26.10.2016 shown his concern regarding delay in settlement of EPF/EPG/EDLI claims especially in Death Cases .

You are hereby instructed to ensure that **all death case claims** submitted by spouse/ nominee/ legal heir of EPF member **be invariably settled within a period of 7 days from date of submission of claim form** in concerned field office where the deceased members accounts are being maintained .

In case of pension claims, where PPO is to be issued from offices other than where the account of the deceased member is being maintained , the total period taken for settlement of such claims should also not exceed 7 days . **It will be joint responsibility of OICs of both the concerned offices to issue PPO within 7 days .**

The PRO and officials in the Facilitation Centre should be instructed to scrutinise the claim forms received in respect of death cases and guide the claimants for submission of all required documents in one attempt only .

For this purpose one official may be trained in the facilitation centre and deputed to look after death case claims with proper display in this regard made on the seat/counter **"Please contact for death cases"** in Hindi,Regional Language and English. .

All death case claims must invariably be stamped as **"DEATH CASE-TOP PRIORITY"** .

The Officers-in-Charge of all field offices shall personally monitor the death cases on day to day basis .

Yours faithfully,

( Dr V.P.Joy )

Central P.F.Commissioner